

Warehorne Parish Council

Minutes of Warehorne Annual Parish Council Meeting

15th May 2017 at 6pm in Village Hall

Present:

Councillors: Cllr M Keenan (Chairman), Cllr J Saunders, Cllr P Jones, Cllr R Henderson

Borough Cllrs: -

Members of Public: -

Website Consultant: Mr L Small

PCSO: -

Clerk: A Beach

ACTIONS

363 **Apologies & Reasons for Absence:**

Cllr K O'Leary-White, Cllr A Hicks and Cllr Bradford

- 364 I. Declaration by Members of any interest, pecuniary or other than pecuniary, in accordance with the Council's Code of Conduct. **None Declared**
- II. To approve or reject any application put to the meeting by the Chairman in respect of Members' seeking a dispensation under the Localism Act 2011, s.33. **None Declared**
- III. Request that Councillors' or any other persons present declare if they intend to record any of the proceedings using any video or audio recording device or camera. **None Declared**

365

Election of Chairman and Signing of Declaration of Office

Cllr Jones nominated Cllr Keenan, seconded by Cllr Henderson.

There being no further nominations Cllr Keenan was duly elected Chairman and signed the Declaration of Office.

366

Election of Vice Chairman

Cllr Keenan nominated Cllr Jones, seconded by Cllr Saunders.

There being no further nominations Cllr Jones was duly elected as Vice Chairman.

367

At this point the Meeting will be adjourned for the Public Session.

This session is for the public to express a view or ask a question on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

368 **Election of Working Party Members**

Councillors were asked if they were happy to continue in the roles the held in 2016, which they agreed.

- a. Finance – Cllr Henderson
- b. Highways – Cllr Saunders
- c. Public Rights of Way – Cllr Jones

d. Planning – All members

369 Election of two representatives to KALC

Cllr Jones and the Clerk will undertake this role to ensure the Council is represented at all meetings.

370 Election of one representative to Ashford Borough Council's Parish Forum

Clerk to find out when its carried out and update PC at next meeting.

ACB

371 Parish Council Meeting Dates

The provisional meeting dates for the following 12 months are:

- 19th June 2017
- 17th July 2017
- 18th September 2017
- 16th October 2017
- 20th November 2017
- 18th December 2017
- 15th January 2018
- 19th February 2018
- 19th March 2018
- 16th April 2018 – Includes Annual Parish Meeting

372 Appoint an Internal Auditor for the next 12 months

Councillors agreed to appoint Carol McNaughton

373 Annual Return

- a. Statement of Accounts to be signed by Chairman
- b. Annual Governance Statement completed

The return and working papers were provided by the Clerk. Cllr Henderson to examine and discuss with Chairman, and Clerk if required.

The Chairman and Clerk met and agreed to request an extension from PFK Littlejohn to avoid calling an extra meeting. Approved and extended until 26th July 2017.

374

To confirm the Minutes of the Meeting held on 24th April 2017.

Approved and signed.

375

Potential Development – Crabtree Developments

No update

376

English Rural Housing

Chair received update the ecology survey has been carried out but concerns were raised as the field is no longer grazed; Cllr Saunders has since mowed the area. Chair updated English Rural and requested that the hedges were trimmed.

377

Planning

Application No: 17/0488/AS

1 The Green, Church Road, Warehorne

Proposed installation of access staircase from 1st floor to attic.

Decision: Ashford BC granted consent

378

Malthouse Lane

A further container is now on the land, the owners appear to have started clearing the area following the legal action taken by Ashford Borough Council

379

Speeding Concerns

Cllr Bradford to update at the next meeting.

380

Correspondence

Items received and previously emailed to Chairman and Councillors

KALC Good Councillors Guide – the 2017 guide is now available at a cost of £2.99 each, clerk downloaded and forwarded to all Councillors

Rural Bus Shelter – Jean Molloy @ KCC informed us that grants are being made available to match funding of up to 50% or £2000 whichever is greatest for the refurbishment or replacement of existing shelters. Applications are on a first come, first served basis and have to be in by 31st July 2017 to allow work to be completed by September. Clerk to contact highways to enquire if planning permission is required.

381

Payments for Authorisation

Clerk's Salary (Apr) – A Beach £162.80

Annual Insurance - AON UK Ltd £329.31

382

Working Party Reports

- Finance – Monthly transaction statement
- Highways – no comments
- Public Rights of Way – It was reported that cars are being driven along the canal path, Cllr Henderson will investigate and update the Council at the next meeting.

383

Items for Information

Due to the General Election, the Clerk's Conference has been postponed until 14th September 2017.

The first precept payment of £2404.50 has been received.

Cllr Keenan suggested purchasing a new village sign; maybe a 'gate' style. Cllr Saunders advised the Council that Mr Pollard of Kenardington may be able to help and would discuss it with him.

Cllr Keenan also asked Cllr Saunders to look at the flag pole as it appears to have been damaged.

Date of next meeting of the Parish Council

at 6.00pm in the Village Hall

The Chairman thanked all for attending and the meeting closed at 6.50pm

ACB

RH

JS

